

S.488/45-46.


CERTIFICATE OF REGISTRATION.

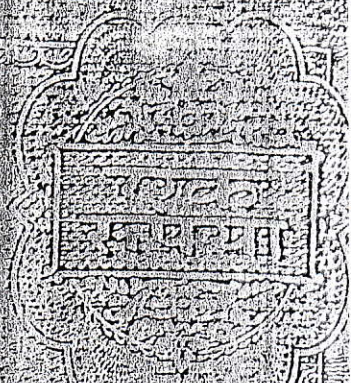
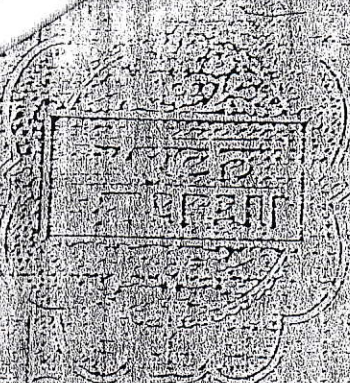
I Heraby Certify that the MUJLISE REFAHUL MUSLIMEEN
IS THIS DAY registered under the Mysore Societies-
Registration Act III of 1904.

Condt.

Principal
JSS Public School
PSK 2nd Stage, B'lore - 70


MANAGER
Majlis-e-Rifahul Muslimeen


Principal
HUDA PUBLIC SCHOOL



ONE RUPEE

ONE RUPEE

Fee paid Rupees TWENTY ONLY.
Given under my hand at Bangalore this FOURTH day of
JULY One Thousand Nine Hundred and FORTY FIVE.

Sd/-xxxxxx

Registrar of Joint Stock Companies
in Mysore.

"COPY"

(Signature)
(Syed Abdur Raheem)
For Registrar of Societies.

71

Typed by: _____

Read by: _____

Examined by: _____

(Signature)
Principal

JSS Public School
BSK 2nd Stage, B'lore - 70

(Signature)
Principal

MUDA PUBLIC SCHOOL

(Signature)
MANAGER
Majlis-e-Rifahul Muslimeen

Rules and Regulations
OF THE
MAJALIS - E - RIFAHUL - MUSLIMIN
MYSORE

1. Name

The Institution shall be known as Majalis-e-Rifahul Muslimin, Mysore and Muslim Boys' Orphanage and Girls' Orphanage at Mysore City will function under the care and protection of the said Majalis.

2. Headquarters and Branches

The Headquarters of the Majalis shall be located in Mysore City and the branches thereof may be established in any part of Mysore State if and when necessary.

3. Aims and Objects

The aims and objects of this Institution will be as follows :—

- i) To provide Muslim boys and girls with religious and secular education.
- ii) To open a widows' home.
- iii) To protect widows and orphans from the influences of other religious institutions.
- iv) To arrange for the burial of unclaimed Muslim dead bodies.
- v) To arrange for the efficient management of the Idga and the Muslim burial grounds.
- vi) To perform the 'Nika' (marriage) of poor orphan girls according to Islamic Rites.
- vii) To establish hostels for Muslim girls and boys students.

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Mysore

- viii) To award scholarships to the Muslim students in the Colleges situated in the Mysore City.
- ix) To protect the interest of Islamic "Awkhafs" endowments and to take up the management of Mosques, Durgas and Ashurkhanas, at the request of their managers with a view to realise the above objects, funds should be collected, lands and buildings purchased for establishing the Association on a firm basis.

4. Members

- a) Any Muslim woman or man of not less than 18 years of age will be considered eligible for the membership of the Association.
- b) Admission fees for membership will be annas eight only and the monthly subscription annas four or rupees three per year. Person paying less will not be entitled to take part in the elections.
- c) Those who are at present the members of either the Muslim Boys' Orphanage or of the Girls' Orphanage will be regarded *ipso facto* as members of the Majalis. The membership subscription of both the Orphanages shall be credited to the funds of the Majalis.
- d) Any person who pays Rupees 50 or more towards its capital fund will be considered as 'LIFE MEMBER' and the present life members of both the Orphanages shall be considered as 'LIFE MEMBERS' of this Majalis.
- e) Any person who donates Rs. 500 or more will be treated as its 'PATRON.'
- f) Any Muslim woman or man who is not less than 18 years of age can apply for membership supported by two other members.
- g) The Executive Committee shall have the power to reject the applications without assigning reasons therefor.

h) Any person qualified under Rule 4 (a) who fulfils the following conditions shall be considered as a member :—

- i) He or she shall have paid the prescribed admission fee.
- ii) He or she shall have paid the monthly subscription regularly for six months or must have paid Rs. 50 or more in lumpsum towards the Capital fund of the Institution for his becoming a Life Member.

5. Official Year of the Majalis

The Official Year of the Majalis shall commence on 1st July and end on 30th June of the next calendar year.

6. Office Bearers

The following will be Office-Bearers of the Majalis :—

- i) President.
- ii) Vice-Presidents one or more.
- iii) Secretaries two.
- iv) If necessary, one or more Assistant or Joint Secretaries.

Note :— (The President will allocate work amongst the Secretaries.)

7. Management

The management of this Majalis and its subordinate institutions will be controlled by the Managing Committee whose strength including the office-bearers will not be more than 21. Of these 21 members 19 shall be elected by the General Body and 2 seats shall be filled up as necessity arises by the Managing Committee, the results being decided by the majority of votes.

8. Quorum

Quorum will be 7. But there shall be at least 2 ordinary members excluding the Office-Bearers.

a) If need be, a Sub-Committee (Advisory) may be appointed by the Managing Committee to execute any special work. Such a Committee will continue to function till the work entrusted to it is completed. The managing Committee can appoint a Sub-Committee as referred to Supra for a definite period.

b) The Managing Committee shall appoint a small Sub-Committee composing of not more than 6 lady members to supervise the internal working of the Girls' Orphanage every year.

9. Administration

The administration of the affairs of the Majalis and the properties belonging to it as also the management and control of the existing institutions shall rest in the Managing Committee. The Managing Committee shall have the power to appoint a Sub-Committee for such institutions consisting of not more than 6 members annually and in these committees ordinary members may also be included.

10. Election of the Members of the Managing Committee

The General Body of the Majalis-e-Rifahul Muslimin shall Affect in their Annual Meeting the Members of the Managing Committee **once in three years.**

Voting being by Ballot.

11. Election of the Office-Bearers

The Office-Bearers shall be elected by the Managing Committee so elected.

12. Filling up the Casual Vacancies

Should there be any casual vacancies among the Office-Bearers or its members the same shall be filled up by the Managing Committee.

13. Discontinuance of any Office-Bearer or Member of the Managing Committee or Member of any other Committee, etc.

If it is decided by three-fourths of the members of the managing committee at their meeting that the

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continuance of any Office-Bearer or a member of the Managing Committee or Member of any other Committee would be harmful or likely to be harmful to the interest of the Majalis, the Committee should give due intimation of its decision through registered post giving the censured member an opportunity to exonerate his conduct and if within a period of a fortnight no reply is received; and if received, the reply is unconvincing in the opinion of the Committee, the Committee can expel him from his office or his membership. In such an event it shall be binding on such an Office-Bearer or member to submit his resignation from the office or the membership. If such person considers the decision of the Committee to be unjust and is unwilling to submit his resignation, he may appeal to the General Body within a week from notice of the decision when the meeting of the General Body shall be convened within a month. If two-thirds of the Members of the General Body Present at the said meeting do not support the decision of the Managing Committee, the decision of the said Committee shall be considered to have been over-ruled. All such proceedings **shall be confidential.**

14. Resignation and Expulsions

Any member can resign from the membership of the Managing Committee after submitting a written resignation. But no Office-Bearer can relinquish his office until and unless the Managing Committee makes arrangement to take charge of the office and affairs entrusted to his care and duly accepts his resignation.

15. Eligibility for Voting

If any member is in arrears of his subscription for more than three months he shall not be eligible to vote. His membership shall however remain on the roll.

16. Removal from the Membership

Any member who fails to pay his membership

fee continuously for a period of six months shall be deemed to have been removed from the membership.

17. Exceptions

The two rules referred to above (15-16) shall not be applicable to life members.

18. If any Office-Bearer or member of the Executive Committee or of any other committee fails to pay his membership fee for three months and fails to pay up the dues even after the demand notice from the Secretary within a fortnight, the Committee shall remove him from his office or membership.

19. Duties of the Office-Bearers

1. President

He shall preside over the meetings of the General Body and the Managing Committee. He will supervise the working of the different branches of the Majalis and shall not permit anything to be done contrary to the rules and he will be responsible for the proper distribution of work among the Secretaries and other Office-Bearers. He can delegate in writing any executive powers at his discretion to a Vice-President and he can also withdraw at any stage any of the powers so delegated.

2. Vice-President

In the absence of the President, the Vice-President will preside at the meetings and should there be more than one Vice-President present at a meeting any one of those who is proposed by a member and is supported by the Majority, shall preside. In the absence of the President and Vice-Presidents, any member who is duly elected by the majority of the members present at a meeting shall preside.

3. Secretary

- a) It shall be the duty of the Secretary to convene meetings on due dates and give intimation thereof to the members in time.

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- b) He should enter all the proceedings of the meeting in the Minute Book.
- c) He will conduct the correspondence under his signature.
- d) He shall maintain correct accounts of the Income and Expenditure under the usual principles of accountancy.
- e) He shall execute all the decisions contained in the resolutions passed by the General Body and the Managing Committee and he shall also make proper arrangements for the collection of membership fees, donation, etc., and shall be responsible for all such collections.
- f) He should deposit all collections made in the Muslim Co-operative Society or in any other Recognised Society or a Bank and when such collection exceeds Rs. 500 he should transfer the amount to the Bank of Mysore Ltd.
- g) He will supervise the work of all the members of the subordinate staff of the Institution provided the employees of a particular institution shall work under the Secretaries of the respective institutions.
- h) He shall always endeavour to achieve the aims and objects of the Majalis.
- i) He shall be deemed in effect to be the executive officer in respect of all the activities pertaining to Majalis-e-Rifahul Muslimin.
- j) The Agenda at any meeting shall be prepared by mutual consultation amongst the two Secretaries.

4. Joint Secretary or the Assistant Secretary and Secretaries shall arrange for the conduct of all

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business connected with the Institution in accordance with the advice of the President.

5. Assistant Secretary

The Assistant or the Joint Secretary will work under the guidance of the Secretary and they will co-operate and help him in his work.

20. Duties of the Managing Committee

- 1) The elected committee members shall elect the Office-Bearers at their first meeting.
- 2) Passing of the annual budget safe-guarding the capital funds of the Anjuman and making arrangements for its proper investment.
- 3) Receiving the resolutions passed by the Subordinate institutions and offering suggestions thereon, if necessary.
- 4) Purchasing property for the benefit of the Institution.
- 5) Selling of any property belonging to the Majalis-e-Rifahul Muslimin for the safeguard and augmentation of its capital fund with the sanction of the General Body.
- 6) Appointment and removal of the paid employees of the Institution.

Proviso

The Managing Committee (not withstanding anything mentioned to the contrary) can take action in conjoint circumstances when there is not sufficient time for holding the meeting of the General Body in matters not explicitly mentioned in these rules but it shall submit a report of the action so taken in the General Body for approval and the Secretary or the President shall arrange for holding a meeting of the General Body.

The Managing Committee will endeavour to collect funds to carry out the above objects.

21. Meetings

The meetings of the General Body shall be of two kinds, viz., the usual Annual General Body Meeting, and those for the purpose of propaganda and publicity.

The Agenda of the General Body Meetings

- i) Approval and confirmation of the accounts of all the subordinate institutions.
- ii) Election of the Members of the Managing Committee.
- iii) Scrutinising of the work done by the several committees.
- iv) Discussion on the propositions or suggestions relating to the aims and objects of Majalis-e-Rifahul Muslimin.
- v) Repealing and amending of the rules and bye-laws of Majalis-e-Rifahul Muslimin.

Note :—Only the Members of the Majalis-e-Rifahul Muslimin can participate in these meetings.

The purpose of the meetings of the second kind shall be to popularise and to give wide publicity to the aims and objects of the Institution. Such meetings shall be held without fail every year ; and the Managing Committee shall submit the report on the working of all the Subordinate Institutions along with its account. Any other subjects may also be discussed and considered.

Note :—Non-members can also participate in these meetings.

At the written request of the two-third of the members of the Managing Committee, the Secretary in consultation with the President shall call for the Meeting of the General Body. Such Special Meetings can only be held after 15 days notice to all the members.

Meetings of the Managing Committee.

- 1) The Managing Committee shall meet every month.

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- 2) The Secretaries will submit the monthly report on the working of the institutions along with the detailed balance sheet of receipt and expenditure for the consideration by the Committee and its approval.
- 3) A special meeting can be called for at the request of the 5 members of Managing Committee or of the President or Secretary.

22. Notice of Meetings

There shall be at least 5 days' interval after notice before the date of the ordinary meeting of the Managing Committee; one day's notice for the Special Meeting of the Managing Committee; 15 day's notice for the Annual and Special Meeting of the General Body; 3 days' notice for the meeting of the General Body called for the purpose of giving publicity to the Institution. But for the propaganda Meeting no such duration will be fixed.

23. Agenda

The agenda of the business to be transacted shall invariably accompany the notice of each meeting. No subject which is not included in the agenda shall be discussed. But any new subject whose postponement is likely to be injurious to the interests of the Institution, shall be discussed, if three-fourths of the members present decide to do so. But, before putting such a decision into action the Secretary shall give written information of the said resolution to the members absent at the meeting and if three-fourths of the members send in a written dissenting note the decision of the Managing Committee shall remain in-operative.

24. Resolutions

- a) Any member desirous of sending any resolution shall send the same supported by another member to the Secretary immediately after the receipt of the Agenda and it shall be the duty of

the Secretary to circulate the said resolution among the members and include it in the Agenda.

- b) It shall be the duty of the Managing Committee to place before the Annual Meeting of the General Body all the resolutions recorded by them for consideration of the General Body.
- c) The Managing Committee shall prepare its report and place before the General Body Meeting after it has been approved at their meeting.

25. Quorum

The quorum of the Managing Committee shall be seven including at least two non-office-bearers.

- 1) The quorum of the Sub-Committees shall be one-third of its strength but not less than 3.
- 2) The quorum of the General Body shall be 25.
- 3) At any meeting, if there is no quorum the member present shall after waiting for half an hour, sign in the minute book and adjourn the meeting to some future date. A written notice of the adjourned meeting shall be given to all the members as per rules. No quorum will be necessary for the adjourned meeting; and only the subjects included in the Agenda of the original meeting shall be taken into consideration.

26. Voting and its Decisions

All subjects will be decided by the majority of votes. In case the votes are equally divided including that of the President, the decision will follow the casting vote of the President.

27. Receipts and Expenditure

The income of the Majalis-e-Rifahul Muslimin will be as mentioned hereunder :—

- a) Monthly subscription.
- b) The Capital Fund.
- c) Donations.
- d) Interest from the Capital Fund.
- e) Rent from properties.
- f) Income from lands.
- g) Government grants.

The capital funds, properties and the income derived therefrom standing in the name of 2 institutions, namely Boys' and Girls' Orphanages shall be exclusively appropriated for the benefit of these respective institutions. The donations for special purposes shall be used only for the purpose for which the donor has donated them.

The Managing Committee of Majalis-e-Rifahul Muslimin, shall have powers to purchase properties or Government bonds or to deposit the funds in Government Savings Bank or in the Co-operative Society Limited, Mysore, or the Bank of Mysore, Limited.

The Secretary shall ascribe his signature as an agent of the Majalis in all aforesaid matters ; and all purchases and sales shall be in his name and in all Civil Suits on behalf of or against the Majalis he shall be the Plaintiff or a Defendant as the case may be.

The President alone shall operate on the accounts with the Bank of Mysore, Limited.

The Secretary shall operate on the accounts with the Muslim Co-operative Society, Mysore.

The Managing Committee shall appoint an auditor for every three months who shall undertake to scrutinise under his signature, the monthly accounts of receipts and expenditure of the Majalis-e-Rifahul Muslimin and its subordinate institutions.